

BridgeU back to school **checklist**

For counselors

Make sure your [data](#) is up to date

- ❑ Enter final university destinations for the class of 2021: [here's how to edit outcomes manually.](#)
- ❑ Bulk import data [using our template.](#)
- ❑ If you have UK applicants: [here's how to import UCAS data.](#)
- ❑ For importing SAT scores in bulk from the College Board, [check out our new guide.](#)

Gear up for Application season!

- ❑ Check out our new [Application Season section](#) of our Help Center for all the information you need.
- ❑ Sign up for the next doc sending training webinar [here](#) or watch the recordings [here.](#)
- ❑ Ensure your students have paired their BridgeU and CommonApp accounts: [here's how](#)
- ❑ Set up your UCAS Reference tool on BridgeU to gather subject reports to compile the final reference: [here's how](#)

Set up your new student accounts:

- ❑ Set up your newest cohort on BridgeU using our [Bulk Import Template](#) or [ManageBac integration.](#) Begin careers exploration and research with your younger students!
- ❑ Continuing remote learning? Set your students up with our recorded [BridgeU Bootcamp lessons](#), which they can complete remotely. Topics include:
 - Psychometric profiling to help understand who “am I?” and how to build experiences
 - Researching careers pathways
 - Destination and subject selection
 - Selecting the right universities and researching your shortlist

Join the BridgeU community:

- ❑ Join our [BridgeU Counseling Community Facebook group](#) to connect with colleagues from around the world, share ideas and support each other.
- ❑ Subscribe to our [Blog](#) and check out all the [upcoming deadlines you need to know about.](#)

August tasks to set for final year students

Tasks for students still deciding where to go and what to do:

- Visit the careers portal to generate your careers report and [share it with your advisor](#).
- Update your profile builder to see your matches and check out one of our country guides in order to gain a better idea of which location is potentially right for you.
- Build your shortlist, visit the university websites and add your research notes on BridgeU

Tasks for students who have made most of their decisions:

- Register on any other application portal you plan to use (e.g. [Coalition](#), [OUAC](#), [UC](#)) and for any necessary tests and exams.
- Update your application list by clicking 'Apply Here' for your chosen universities or syncing your list from the Common App.
- Double check application dates for all universities on your application list and update them in BridgeU.

Tasks for UK Applicants:

- Register on the [UCAS website](#).
- Download and review our personal statement guide and finish your first draft.

Tasks for US Applicants:

- Register on the [Common App website](#), [pair your BridgeU/CommonApp accounts](#) if required and check out our pre-submission checklist [here](#).
- Select your Common App essay prompt and begin drafting any application essays.
- Send your teacher recommendation requests on BridgeU.